

KERALA IRRIGATION INFRASTRUCTURE DEVELOPMENT
CORPORATION LTD

Kumarapuram, Medical College PO,

Thiruvananthapuram 695011.

NOTICE FOR EMPANELMENT OF CIVIL CONTRACTORS

Applications are invited from reputed firms/vendors/contractors having their registered office in Kerala, for empanelment by Kerala Irrigation Infrastructure Development Corporation Ltd(KIIDC) as Civil Contractors as per Annexure A.

The Document can be downloaded from KIIDC site www.kiidc.go.in free of cost and a payment of **Rs.3,000/-+GST** as Empanelment Processing fee (Non Refundable) by DD payable to Managing Director, KIIDC payable at Thiruvananthapuram shall be attached with the completed application. Existing Vendors who were empaneled with KIIDC are also required to apply for fresh empanelment. The last date for the online submission of application through E-tender portal is up to 5.00 Pm on 28.07.2018.

The Civil Contractor for a particular job will be selected from the Empanelled list after competitive bidding process. The empanelment will be valid for a period of **1 year** from the date of approval.

KIIDC reserves the right to accept or reject any or all the applications without assigning any reasons thereof and their decision on selection will be final.

Sd/-

MANAGING DIRECTOR

BRIEF ABOUT KIIDC

Kerala Irrigation Infrastructure Development Corporation Ltd.(KIIDC), set up in 2000 is a Public Sector Undertaking fully owned by Government of Kerala.

KIIDC is also an accredited agency of Government of Kerala.

MAIN LINES OF BUSINESS OF KIIDC

CIVIL CONSTRUCTION –

At present KIIDC has been entrusted with works related to civil works, irrigation works, micro irrigation works, environmental support works etc. by different departments of the Government viz. Water Resources Department, Environment and Climate Change Department, Agriculture Department, Tourism Department, Tribal Welfare Department, Kerala Water Authority, Hill Area Development Authority, KSIDC, State Planning Board etc. Some of the projects successfully completed by KIIDC include

1. The complete layout for the “Hilly Aqua” water bottling plant, a new brand of packaged drinking water sourced by the surface water from the reservoir of Malankara Dam. KIIDC has under taken the establishment of the plant including procuring all mandatory sanctions, landscaping the plot made available to KIIDC by Irrigation Department from their project (MVIP) at Muttom Thodupuzha, construction of factory building, administrative building, labs etc. laying pipes for more than 2 km to draw water from reservoir to the factory, procurement, installation and running of machinery needed for the project, setting up of marketing network etc.
2. Check dam using steel sheet piles (First of its kind in whole of South India) across Bharathapuzha at Mannanur in Vaniyamkulam Panchayath for a length of 240m for Irrigation Department at costs nearly one third of that for conventional concrete check dams and completed within a short span of 4 months.

GENERAL RULES AND INSTRUCTIONS TO THE INTENDING APPLICATIONS

1. The details of the applicants and their experience shall be furnished in the prescribed “Application Format” as per annexure A only. Wherever required and

if the space provided is not sufficient, particulars can be furnished in annexures but such details shall be clearly mentioned in the respective columns of the Application Format. Applicant shall enclose latest copies of brochures and technical documentation giving additional information about the applicant. Each page of the document shall be duly signed by the Applicant or their authorized representative.

2. No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussions, conferences or site visits will be reimbursed by the KIIDC.
3. Documentary proof with respect to the prequalification criteria shall be furnished along with the application form. In this regard, copies of the work orders and completion certificates and or such other documents shall be submitted. Incomplete applications or applications without proper proofs for establishing their credentials will be liable for rejection and no correspondence will be entertained in this regard.
4. The authorized person of the firm / company shall sign in all the pages of the application with seal of the company/ firm.
5. The empanelment will be made for a specific category depending on the credentials submitted. However, the applicant empanelled in higher category shall be eligible for Works in the lower category.
6. The evaluation will be based on the experience, reputation, empanelment with other PSUs, Govt. institutions, manpower & logistical support of the applicant, their financial capabilities, quality consciousness, etc and if found necessary may also include inspecting the works undertaken by them for which, necessary co-ordination shall be made by them. Based on the details furnished, inspection of works and eligibility criteria, the applicants will be empanelled. Decision of KIIDC regarding selection / rejection for empanelment will be final and binding and no further Correspondence will be entertained. The empanelled contractors will only be informed by post. The selected applicant has to furnish security deposit as per clause no.9 of the application format. The security deposit which will remain interest free with KIIDC for a period of 1 year from the date of

empanelment and will not be refunded under any circumstances before expiry of this period.

7. The empanelment will be for a period of one year from the date of selection and can be renewed upon request of the applicant based on the terms defined by KIIDC.
8. If the information and details furnished by applicants are found to be false at any time in future or any information withheld, which comes to the notice of the KIIDC at a later date, the empanelment of such applicant will be cancelled immediately.
9. Applications received after the due date and time is liable for rejections.
10. The present empanelment is mainly for works for value up to the limits mentioned in respective categories. In case of any high value works, KIIDC may undertake the works by project specific pre-qualification exercise.
11. KIIDC reserves its right to reject any / or all the applications without assigning any reasons whatsoever.

SCOPE, ELIGIBILITY CRITERIA AND RELATED DETAILS

Empanelment of Civil Contractors is sought for works under following cost limits. The contractors empanelled under lower cost limit will not be eligible to quote for the works costing more than the limit. However, the contractors empanelled under higher class can participate even for works in lower cost limits.

The various Classes & Cost limits are furnished below:

Sl No.	Category	Value of the works up to which the contractor can participate				
		Class E	Class D	Class C	Class B	Class A
1	CIVIL ENGINEERING CONTRACTORS	5 Lakhs	75 Lakhs	150 Lakhs	250 Lakhs	250 Lakhs Above

LIST OF DOCUMENTS TO BE FURNISHED

1. Constitution of firm
2. Power of Attorney for signing the documents
3. Copies of audited profit & Loss account and balance Sheet of the tenderer for the preceding three years period, ie. 2014-2015, 2015-2016 & 2016-2017 and annual turnover for these periods.
4. Latest Income Tax Clearance Certificate
5. Financial capacity and credit facilities available to the firm/company as certified by their Bankers (Banker's certificates in original or duly attested showing present cash credit limits & guarantee limits)
6. Copies of GST Registration Certificate, Provident Fund & PAN
7. Particulars of the firm - Profile
8. Bio Data of the Partners/Associates/ Directors
9. List of major Civil works completed during the last 7 years
10. List of major Civil works on hand
11. Organization structure, manpower resources, technical staff, their qualification
12. List of Machinery/Plants in hand
13. List of Manpower
14. Copies of Completion Certificates received from clients along with Work Orders
15. MOU or Joint Venture with other firms, if any.
16. PWD/other Registration Documents
17. MSME Registration, if applicable.

ANNEXURE- A

APPLICATION FOR EMPANELMENT OF CIVIL CONTRACTORS

Class for empanelment applied				Class -	
1			Name of the Applicant		
			Address		
			Telephone No.	Office	
				Residence	
				Mobile	
				Fax	
				E-mail	
2	a)		Status of the firm (Whether Company/Partnership / proprietary)		
	b)		Name of the Proprietor/ Partners/ Directors (with professional qualifications, if any)		
		I)			
		II)			
		III)			
	c)		Year of establishment		
3			Whether registered with Registrar of Companies/ firm. If so, No. & Date		
<u>Registrations</u>					
	a)		Income-tax No. PAN / GIR No		
	b)		GST No		
	c)		ESI Registration No		
	d)		Provident Fund Reg No.		
	e)		MSME Registration No		

(furnish copies of Income-tax returns, registration)

1. Turnover of the Company/firm (Please attach copy of audited balance sheet and profit and loss account for three years)

Sl. No	Year	Turnover
1	2016-17	
2	2015-16	
3	2014-15	
	Average	

2. Registration with Government / Public Sector

NAME OF THE ORGANISATION	NATURE OF WORKS	VALUE OF WORKS	DATE OF REGISTRATION

What are your fields of core competence? Mention the fields on preference Basis

- 1.
- 2.
- 3.

7. (a) Details of the qualifying works executed in Govt./Departments(please mention only such works which qualifies for the category/class for which you have applied).

(b) Details of the qualifying works in hand from Private Sector (please mention only such works which qualifies for the category/class for which you have applied).

LIST OF MAJOR CIVIL WORKS IN HAND							
Sl. No	Name of the client	Nature of work	Value	Area in Sq.M	Present position	Scheduled Date of completion	Remarks
1	2	3	4	5	6	7	8

The Contractor selected for Empanelment shall be intimated regarding category for which they are selected. They shall remit a interest free Security Deposit as per Table below, after which, they will be issued a formal letter of registration. This amount should be remitted as cash / DD in the name of

Sl. No	Project Cost/Category	Security Deposit (In Rupees)
1	Rs.250 Lakhs and Above	5 Lakhs
2	Rs.150 Lakhs and up to Rs.250 Lakhs/Class B	3 Lakhs
3	Rs.75 Lakhs and up to Rs.150Lakhs/Class C	2 Lakhs
4	Rs.5 Lakhs and up to Rs.75 Lakhs/Class D	1 Lakhs
5	Up to Rs.5 Lakhs/Class E	50,000.00

Key personnel permanently employed in your organization

Sl. No	Name	Qualification	Experience	Particulars of work done	Employed in your	Any other

ANNEXURE -B

We hereby undertake that our firm or its partners or its directors have not been black listed or any case is pending or any complaint regarding irregularities is pending, in India or any Indian State / Central Governments Departments or Public Sector Undertaking of India.

< Entity Name > Signature

BIO DATA OF THE PARTNERS/ASSOCIATES/DIRECTORS		
1	Name	
2	Associates with the firm since	
3	Date of birth	
4	Professional qualification	
5	Professional experience	
6	Professional affiliation	
7	Membership in	

DECLARATION

1. All the information furnished by me / us here above is correct to the best of my knowledge and belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexures.
3. I / We agree that the decision of KIIDC in selection of empanelment of contractors will be final and binding to me / us.
4. I / We have read the instructions appended to the proforma and I / we understand that if any false information is detected at a later date the empanelment shall be cancelled at the discretion of the KIIDC.

Place:

Signature of the Applicant

Date:

Name & Designation :

Seal of Organisation :

Checklist (To be filled by Applicants)

- | | |
|--|--------|
| 1. Have you mentioned the category for which you have applied in the application form? | Yes/No |
| 2. Have you signed in all the sheets? | Yes/No |
| 3. Whether copy of GST/PAN/ESI/PF Registration copy is enclosed?* | Yes/No |
| 4. Whether enclosed proof for year of establishment? | Yes/No |
| 5. Whether proof for average annual financial turnover enclosed? | Yes/No |
| 6. Whether documentary proof for having undertaken from the Govt. /Department works is enclosed? | Yes/No |
| 7. Whether documentary proof for having undertaken from Private Sector, if any is enclosed? | Yes/No |

If yes, No. of certificates enclosed

*If any registration copy is not attached please specify.