

**REQUEST FOR PROPOSAL FOR THE SELECTION OF CONSULTANTS FOR  
THE PREPARATION OF DETAILED PROJECT REPORT FOR PEECHI DAM  
IRRIGATION TOURISM PROJECT, THRISSUR**

**RFP NOTICE NO: KIIDC/RFP/MAY-03**

**DATE: 02.05.2025**



**KERALA IRRIGATION INFRASTRUCTURE DEVELOPMENT  
CORPORATION LTD. (KIIDC)**  
*(A Government of Kerala Undertaking)*

T.C. 84/3, NH66 Bypass Service Road, Near Eanchakkal Junction,  
Chackai P.O., Thiruvananthapuram – 695 024  
Email: iidctvm@gmail.com  
[www.kiidc.kerala.gov.in](http://www.kiidc.kerala.gov.in)

# **REQUEST FOR PROPOSAL FOR THE SELECTION OF CONSULTANTS FOR THE PREPARATION OF DETAILED PROJECT REPORT FOR PEECHI DAM IRRIGATION TOURISM PROJECT, THRISSUR**

## **PART 1 SCOPE OF WORK & TERMS OF REFERENCE**

### **1.0 Introduction**

The Kerala Irrigation Infrastructure Development Corporation Ltd. (KIIDC) is a wholly owned company of the Government of Kerala under the Water Resources Department, formed for the development and promotion of small, medium and large-scale irrigation and water supply project units in the State of Kerala. KIIDC represented by the Managing Director (the “Authority”) having its head office at T.C. 84/3, NH66 Bypass Service Road, Near Eanchakkal Junction, Chackai P.O., Thiruvananthapuram – 695 024 is designated as the nodal implementing agency for Irrigation Tourism for establishing a unique brand of Irrigation Tourism utilizing the logistics and infrastructure available with the Irrigation Department vide G.O. (Ms) No. 68/2022/WRD dated 19.12.2022. Guidelines were issued for the implementation of the Irrigation Tourism projects vide G.O. (Ms) No. 53/2023/WRD dated 19.09.2023.

Peechi dam, situated in the Thrissur district of Kerala, an engineering marvel and a beautiful destination that has drawn nature enthusiasts, tourists, etc. for many years. Commissioned in 1957, Peechi dam was established as a significant irrigation initiative to meet the water demands of the Thrissur district. The Peechi dam built across the Manali river, is vital for irrigation, drinking water supply, and flood management in Thrissur and its surrounding regions. It was designed to irrigate over 17,000 hectares of land, while also supplying drinking water to the swiftly expanding population of Thrissur. Since its inception, the dam has played a key role in reshaping the agricultural landscape of the area, ensuring a reliable water supply for both farming and domestic use. Its tranquil charm, along with its historical and ecological importance, renders it an essential stop for visitors to Kerala.

Peechi dam is conveniently reachable by road, located approximately 23 kilometres from Thrissur city. Its closeness to the Peechi-Vazhani Wildlife Sanctuary enhances its allure, providing visitors with opportunities to appreciate the area's natural beauty and wildlife. Additionally, its central position makes it a favoured weekend retreat for both locals and tourists. Beyond this, the Peechi-Vazhani Wildlife Sanctuary, an ecologically vital region that has a diverse wildlife, including elephants, leopards, and various bird species. The reservoir also supports numerous fish and aquatic organisms, enriching the region's biodiversity. The dam and its reservoir are essential for sustaining the ecological equilibrium in this segment of Kerala.

## **1.1 Objectives & Scope of the Work**

The work involves preparation of a Detailed Project Report (DPR) for the 'Irrigation Tourism project at Peechi dam, Thrissur' for submitting to the Government of Kerala / Government of India / Kerala Infrastructure Investment Fund Board (KIIFB) / Other agencies for necessary approvals and for getting financial and any other assistances. The DPR should meet all technical, financial and operational parameters as per industry standards. The objectives of the project are:

- (a) To develop the area of Peechi dam and surroundings into a world class tourism attraction.
- (b) To conduct necessary site surveys, field investigations etc., to identify the suitable areas for the tourism development and undertake necessary stakeholder consultations.
- (c) To prepare a DPR, satisfying all the regulatory requirements for the overall development after observing all GOVT rules / orders
- (d) To prepare the detailed concept designs and other documents as per architectural drawings provided, after the DPR is approved by KIIDC.
- (e) To assist KIIDC in getting the necessary Administrative, Financial and Technical Sanctions from the respective departments/authorities and modify the DPR accordingly.
- (f) To assist KIIDC in getting the necessary approvals, clearances, licenses etc. from various departments, local bodies, other statutory bodies etc.
- (g) To assist KIIDC to prepare the detailed tender document for the implementation stage and to advise and co-ordinate with KIIDC on the future course of action of project implementation.

## **1.2 Pre-Qualification Criteria (PQ)**

- (a) The bidder should be a single entity with a standing of minimum ten years of experience (Copy of Certificate of incorporation countersigned by Chartered Accountant to be attached). The bidder should be a registered and reputed company or consortium of one or more of such proprietorships, companies or partnership firms are entitled to participate in the bidding. Such proprietorships, companies or registered partnerships firms or a consortium are individually referred to as "entity" or collectively as "entities" (Copy of relevant documents countersigned by Chartered Accountant to be attached).
- (b) Should have a turnover of minimum ₹5 crore in the last financial year i.e., 2023-24 or the aggregate turnover should be a minimum of ₹20 crore in the last five years. (Copy of audited financial statements filed with Registrar of Companies in case of agencies

incorporated as Companies and with Income Tax Department in case of Firms and Partnerships proving the criterion should be attached. A certificate from CA stating that the turnover as stated above in each year had been incurred from PR works should also be attached).

- (c) Such entities must have in their own capacity or as part of consortium, must have successfully worked as an Architect or a Consultant and completed at least five similar project assignments of ₹60 crore each in the last ten years.
- (d) In a consortium, the members must designate one such member as the lead member, who should have the requisite turnover and experience as stipulated in the above clauses.

## **PART 2**

### **SPECIFIC SCOPE OF SERVICES, BID SUBMISSION & SELECTION DETAILS**

#### **2.0 Specific Scope of Services**

- (a) To identify the areas for tourism development and undertake stakeholder consultation to prepare a master plan for the overall tourism development in the area.
- (b) To prepare a Detailed Project Report (DPR) for the overall development to the satisfaction of the Kerala Irrigation Infrastructure Development Corporation Ltd. (KIIDC) within 3 months of issuance of work order.
- (c) The DPR should contain the master plan, design, concept, sketches, market viability study of components and estimates of the modern as well as international standard components which can be developed in the area through Government/PPP funding.
- (d) Once the DPR is approved by KIIDC, based on the architectural drawings to prepare detailed concept designs and to assist KIIDC in getting the necessary Administrative, Financial and Technical Sanctions from the respective departments / authorities and modify the DPR accordingly; getting the necessary approvals, clearances, licenses etc. from various departments, local bodies, other statutory bodies etc. and to assist in preparing the detailed tender document for the project implementation and to advise and co-ordinate with KIIDC on the future course of action of project implementation.
- (e) Successful bidder should clearly spell out the team along with Team Lead, who will be liable to co-ordinate between Kerala Irrigation Infrastructure Development Corporation Ltd. There shall be a single point of contact for overall work. This Co-ordinator should have a sound knowledge and must possess minimum of 10 years of experience in this field.

#### **2.1 Specific Terms & Conditions**

The following terms and conditions shall apply additionally:

- (a) In general, all travel, boarding - lodging and related expenses incurred by the consultant on its staff in relation to bidding process and execution of scope of work shall be borne by the bidder.
- (b) It is expected that bidder will foresee all such expenses related to its own representatives/employees and thus will cover it in its resources. For visit to Head Office, Thiruvananthapuram, by the bidder's representative(s) for planning, reporting or monitoring/review meetings, no reimbursements of any kind shall be made.

- (c) All costs incurred by the bidder in respect of submission of RFP and presentation shall be borne by the bidder concerned.
- (d) Bidders are advised that the selection of consultant shall be on the basis of an evaluation by KIIDC through the selection process specified in this RFP document. Bidders shall be deemed to have understood and agreed that no explanation or justification for any aspect of the selection process will be given and that KIIDC's decisions are without any right of appeal whatsoever. KIIDC reserves the right to accept or reject any application, without assigning any reasons thereof.
- (e) Any condition or qualification or any other stipulation contained in the bid shall render the bid liable to rejection as a non-responsive bid.

## **2.2 Request for Proposal**

Kerala Irrigation Infrastructure Development Corporation Ltd. invites from eligible Architectural/Project Management Consultants, a bid for preparing the Detailed Project Report (DPR) for the overall tourism development of Peechi dam and surrounding areas with the scope of services stated above. The above-mentioned scope of services has been provided to give intending bidders a broad idea of nature of work involved so as to assist such agencies to submit a concept proposal, which shall be scrutinized by KIIDC, prior to taking any further steps for appointment of any such entity. It shall be a term of this RFP that the act of submission of the bid shall mean that the consultant has unconditionally accepted all the terms and conditions of the Agreement.

## **2.3 Bidding Process**

Kerala Irrigation Infrastructure Development Corporation Ltd. has adopted a Two-Stage, bidding process (collectively referred to as the 'Bidding Process') for selection of the consultants. The first stage of the evaluation referred to as 'Technical Bid' and the second as 'Financial Bid'. The Technical Bid shall include the following:

- ❖ Brief details of applicant and all other documents giving additional information about the applicant.
- ❖ Copy of registration certificate, PAN, GST registration, financial statements etc.
- ❖ Copy of Certificate of Incorporation countersigned by Chartered Accountant with Unique Document Identification Number (UDIN).
- ❖ Copy of the Turnover Certificate, Balance Sheet and Profit & Loss statement for the last five years countersigned by Chartered Accountant with Unique Document Identification Number (UDIN).

- ❖ Copy of audited financial statements filed with Registrar of Companies in case of agencies incorporated as Companies and with Income Tax Department in case of Firms and Partnerships.
- ❖ Letter of transmittal (Annexure 1) in the prescribed format.
- ❖ Experience certificate (similar assignments) from Client departments.
- ❖ Detailed description of the resources that will be applied to the assignment, especially adequately experienced personnel, capable of and devoted to the successful accomplishment of the assignment.
- ❖ Concept proposal and supporting documents.
- ❖ Work plan, methodology, any other specialities etc.
- ❖ Notary attested certificate and details related to:
  - (a) Outstanding liabilities if any to Government/Bank/Financial Institutions etc.
  - (b) Details of pending court cases.
  - (c) Has the applicant been penalized by any organization for breach of contract or poor quality of service in the last five years.
  - (d) Has the applicant been blacklisted by any Government Department/Public Sector Undertaking (PSU) in the last five years.
  - (e) Details of the allegations/complaints/vigilance inquiries with respect to the Government/PSU assignments carried out by the applicant.

The financial bid shall include:

- (a) Consultancy charge for the preparation of Detailed Project Report (DPR) in percentage (Annexure 2) in the prescribed format. The maximum percentage of consultancy charge is limited to 1.50%.

## **2.4 Submission of Bids**

The bidders that possess the eligibility criteria envisaged in the clauses, can apply in the format appended (Annexure 1), in the letter head of the bidder. The application attached with the Demand Draft for ₹15,000/- (application fee) as tender document fee and copies of relevant documents attested by the Authorized Signatory for proving eligibility, other documents etc. should be sent to the following address by post/courier. The envelop should be super scribed with '**Application for Selection of Consultant for the Preparation of Detailed Project Report for Peechi Dam Irrigation Tourism, Thrissur**'.

**The Managing Director  
Kerala Irrigation Infrastructure Development Corporation Ltd. (KIIDC)  
T.C. 84/3, NH66 Bypass Service Road, Near Eanchakkal Junction, Chackai P.O.,  
Thiruvananthapuram – 695 024.**

- (a) The bidder has to submit the documents in a sealed outer big envelope containing (i) bid submission letter (ii) sealed technical proposal with the expression 'TECHNICAL BID' and (iii) sealed financial proposal with the expression 'FINANCIAL BID' (iv) sealed concept proposal (2 copies).
- (b) Tender Document Fee: An amount of ₹15,000/- (Rupees Fifteen Thousand only) to be paid by way of Demand Draft in favour of 'Managing Director, Kerala Irrigation Infrastructure Development Corporation Ltd. (KIIDC)' payable at Thiruvananthapuram. The Demand Draft should not be older than 7 days from the date of application. Bids not accompanied by the duly signed RFP document fee will be rejected.
- (c) Earnest Money Deposit: The bidder should submit an Earnest Money Deposit (EMD) of ₹5,00,000/- (Rupees Five Lakh only) along with the Technical Bid, by way of Demand Draft in favour 'Managing Director, Kerala Irrigation Infrastructure Development Corporation Ltd. (KIIDC)' payable at Thiruvananthapuram.
- (d) Concept Proposal: The bidder should submit a concept proposal explaining the initial visions apart from the ideas shared by KIIDC. The submission of concept proposal is not a confirmation to the bidder for approval of the proposal submitted by them along with the RFP.

## **2.5 Sealing & Marking of Bid**

The bidder shall submit the bid in two separate envelopes i.e., Envelope I – Technical Bid and Envelope II – Financial Bid. The Technical Bid (Envelope – I) and Financial Bid (Envelope – II) should be put in an outer envelope and sealed.

- (a) Outer Envelope: Contains Envelope – I and Envelope – II. The Outer Envelope shall be marked as **'Bids for the Selection of Consultants for the Preparation of Detailed Project Report for Peechi Dam Irrigation Tourism Project, Thrissur'**.
- (b) Envelope I: Contains Technical Bid, which include the bid document duly filled up with the copies of documents listed in the bid document; supporting documents required for technical evaluation/scrutiny; Earnest Money Deposit (EMD) in a separate sealed envelope marked as **'Earnest Money Deposit'**; Performance Security Deposit in a separate sealed envelope marked as **'Performance Security Deposit'**; sealed concept



proposal (2 copies) in a separate sealed envelope marked as **‘Concept Proposal’**. The Envelope – I shall be marked as **‘Envelope – I Technical Bid’**.

(c) Envelope II: Contains Financial Bid in the formats specified, and shall be marked as **‘Envelope – II Financial Bid’**

(d) If the envelope is not sealed and marked as instructed above, KIIDC assumes no responsibility for the misplacement or premature opening of the contents of the bid and consequent losses, if any, suffered by the bidder.

(e) Bids submitted by special messenger, fax, telex, telegram, e-mail, or in any way other than on the specified for bidding, shall not be entertained and shall be rejected.

## **2.6 Earnest Money Deposit**

The bidder should submit an Earnest Money Deposit (EMD) of ₹5,00,000/- (Rupees Five Lakh only) along with the Technical Bid by way of Demand Draft in favour ‘Managing Director, Kerala Irrigation Infrastructure Development Corporation Ltd. (KIIDC)’ payable at Thiruvananthapuram, on the following conditions:

- (a) Bids not accompanied by the EMD will be rejected.
- (b) EMD will be returned not later than 180 days from bid due date, without any interest, except in case of the three highest-ranked bidders. EMD of the (2<sup>nd</sup>) and (3<sup>rd</sup>) ranked bidders shall be returned on signing of the agreement with the selected bidder (1<sup>st</sup>). The selected bidder's EMD shall be returned upon the execution of the Agreement. The Demand draft should not be older than 7 days from the Bid submission date.
- (c) The EMD will be forfeited, if the applicant fails to abide by the conditions laid down in this RFP document or any other reasons significant in this process.

## **2.7 Selection Procedure**

The procedure for the selection of the bidder will be carried out as detailed below, by a committee constituted by Kerala Irrigation Infrastructure Development Corporation Ltd.

- (a) Pre-Bid Meeting: The bidders during the pre-bid meeting will be given opportunity to place their doubts, clarifications and issues with the RFP document. KIIDC shall note all the issues raised and would issue clarifications in the pre-bid minutes after the meeting.
- (b) Pre-Qualification: Only the bidders that satisfy the Pre-Qualification criteria after initial screening will be eligible for technical evaluation. Others will be summarily rejected.
- (c) Technical Scrutiny and Presentation: After the last date of submission of bids, all the pre-qualified bidders will be called for the technical evaluation presentation before the

committee. The committee would allot marks for the presentation based on the concept proposal in the following method (Total – 100 marks):

- ❖ Brief profile of the bidder and turnover (apart from that, the bidder shall provide a detailed description of the resources that will be applied to the assignment, especially adequately experienced personnel, capable of and devoted to the successful accomplishment of the assignment) – 25 marks.
- ❖ Previous experience of similar assignments and successful implementation of big tourism projects – 35 marks.
- ❖ Report and presentation of concept proposal of tourism development in the area specified – 30 marks.
- ❖ Work plan, methodology, any other specialities etc. – 10 marks.

(d) Only the bidders who have scored at least 60% in the technical evaluation are eligible for the opening of financial bids.

(e) The financial bid shall contain the consultancy charges for the preparation of Detailed Project Report (DPR), which shall be the lowest quoted percentage of the total cost of proposed project. The maximum percentage of consultancy charge is limited to 1.50%.

(f) Technical Bid: The technical bid will be opened and marks will be given based on the criteria detailed in the bid document. The technical marks obtained will be referred to as Technical Score ( $T_s$ ). Bidders will be ranked on the basis of the Technical Score ( $T_s$ ), and only bidders who have scored 60 or more marks, will be qualified for financial evaluation. The list of technically qualified applicants will be published in the website of KIIDC.

(g) Financial Bid: The financial bid shall carry 20% weightage. Financial bid is the percentage charges, for the preparation of Detailed Project Report (DPR) of the total cost of the project, in the Financial Bid Proforma (Annexure 2). The maximum percentage of consultancy charge is limited to 1.50%.

(h) Ranking of bidders will be done as per the clause 5.3.

## **2.8 Selection of the Consultant**

(a) The bidder with highest Combined Technical and Financial Score (S) will be selected, based on the above QCBS System. In the event of two or more agencies obtain same highest Combined Technical and Financial Score (S), the bidder with maximum technical score will be selected.

- (b) The selection of consultant will be for a period of the completion of the project from the date of orders issued, appointing the consultant till the completion of the project.
- (c) A bidder shall not have a conflict of interest that affects the bidding process. Any bidder found to have a Conflict of Interest shall be disqualified.
- (d) In the event of disqualification, KIIDC shall be entitled to forfeit and appropriate the Earnest Money Deposit or Performance Security Deposit, as the case may be, as mutually agreed genuine pre-estimated loss and damage likely to be suffered and incurred by KIIDC and not by way of penalty for, inter alia, the time, cost and effort of KIIDC, including consideration of such bidder's proposal, without prejudice to any other right or remedy that may be available to the Authority under the bidding documents.

## **2.9 Performance Security Deposit**

The successful bidder will have to submit Performance Security Deposit of 5% of total bid percentage before execution of the agreement. At least 50% of the Performance Security Deposit shall be in the form of Treasury Fixed Deposit and the rest in the form of Bank Guarantee for a period not less than 28 (twenty-eight) days after the completion of the project. The Performance Security Deposit shall be pledged to the Managing Director, Kerala Irrigation Infrastructure Development Corporation Ltd. (KIIDC) and the same will be retained till the completion of the project.

**PART 3**  
**SCHEDULE OF BIDDING PROCESS**

Bid submission start date	02.05.2025
Last date and time for bid submission	02.06.2025
Bid submission fee	₹15,000.00
Bid security / Earnest Money Deposit	₹ 5,00,000.00
Validity of bids	180 days

**Note:** Bids must be submitted within the designated timeframe, and requests for extensions on bid submissions will not be entertained.

- (a) All queries by prospective bidders must be sent only via email to the following email address only: iidctvm@gmail.com. All communications pertaining to the RFP shall clearly bear the following identification/title:

**RFP NOTICE NO. KIIDC/RFP/MAY-03**

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- (b) Bidders are advised to visit the following websites regularly to keep them updated, for any changes/ modifications related to this RFP. Official website of KIIDC: [www.kiidc.kerala.gov.in](http://www.kiidc.kerala.gov.in)

- (c) Contact details of the officials are as follows:

Chief Executive Officer, KIIDC – +91 9447332645 (Sri. Thilakan S.)  
Chief Engineer, KIIDC – +91 9495151616 (Sri. Prakash Idiculla)  
General Manager, KIIDC – +91 9946771389 (Sri. Baji Chandran)

## **PART 4**

### **TERMS & CONDITIONS**

#### **4.1 General**

- (a) All documents submitted by the applicant will be treated as confidential.
- (b) KIIDC reserves the right to accept or reject any or all applications, without thereby incurring any liability to the affected applicant or any obligation to inform the applicant. KIIDC also reserves the right not to award or enter into any contract or agreement with any applicant, and may terminate the selection process at any time without thereby incurring any liability to any applicant.
- (c) Failure by any applicant to provide all of the information required in the proposal or any additional information requested by KIIDC may lead to rejection of the applicant's proposal in its entirety.
- (d) Applicants have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the applicant or termination of its Contract at any stage.
- (e) A recommendation for award of contract will be rejected if it is determined that the recommended firm has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question; in such cases KIIDC will declare the consultant and/or members of the firm ineligible, either indefinitely or for a stated period of time and will be blacklisted.
- (f) Wherever required by applicable laws, KIIDC shall deduct taxes at source, from the amounts payable, and shall provide to the firm/consultant the appropriate tax deduction certificate evidencing payment of such taxes.
- (g) It may be noted that the bidders cannot prescribe any time limit for the validity of all the rates quoted in the financial bid.
- (h) KIIDC will resort to re-notification, in the event of absence of at least two agencies not qualifying the Pre-Qualification criteria.
- (i) Applicant may request a clarification on any of the bid documents at the pre bid meeting or within 3 days from the date of pre bid meeting. After this time limit no request for clarification shall be accepted and no clarifications shall be issued by KIIDC. All such clarifications, amendments/addendum will become part of the bidding document.
- (j) KIIDC shall receive bids pursuant to this RFP in accordance with the terms set forth in this RFP and other documents provided by KIIDC pursuant to this RFP, as modified, altered,

amended and clarified from time to time by KIIDC (collectively the 'Bid Document'), and all bids shall be prepared and submitted in accordance with such terms on or before the due date specified in the RFP.

- (k) The documents including this RFP and all details, provided by KIIDC are and shall remain or become the property of KIIDC and are transmitted to the bidders solely for the purpose of preparation and submission of a bid in accordance herewith. Bidders are to treat all information as strictly confidential and shall not use it for any purpose other than for preparation and submission of their bid.
- (l) All taxes, registrations, levies and any other Government stipulations required as per law arising out of this contract shall be the responsibility of the bidder.
- (m) The information submitted in response to this RFP may be subjected to the public release (as per RTI norms). Applicants responding to this invitation assume the risk of public disclosure.
- (n) KIIDC reserves the right to verify all statements, information and documents submitted by the bidder in response to the RFP or the bid document and the bidder shall, when so required by KIIDC, make available all such information, evidence and documents as may be necessary for such verification. Any such verification or lack of such verification by the Authority shall not relieve the Bidder of its obligations or liabilities hereunder nor will it affect any rights of the Authority thereunder.
- (o) Bidders are required to provide all necessary documentation; if any document is unavailable, a statement indicating its absence must be submitted. Failure to comply with this requirement will result in the rejection of the bid.
- (p) No applicant shall have any cause of action or claim against KIIDC or its officers or employees for rejection of this RFP or proposal submitted to the Government.
- (q) Failure to provide information that is essential to evaluate the proposal or substantiation of the information supplied, shall result in disqualification of the applicant.
- (r) The time schedule of the assignment will be fixed at the time of Agreement execution and payment milestone for the consultancy service be as follows:

Sl. No.	Payment Milestone	Payment
1.	Submission of initial detailed report after site inspection	3% of the consultancy charge
2.	Conducting stakeholders meeting and subsequent submission of details/report	4% of the consultancy charge

3.	Submission of Preliminary DPR and presentation	5% of the consultancy charge
4.	Submission of Draft DPR, necessary investigation reports, certificates etc. and presentation thereon and acceptance of draft DPR by KIIDC	10% of the consultancy charge
5.	Submission of Final DPR and presentation thereon and acceptance of DPR by KIIDC	20% of the consultancy charge
6.	According In-Principle / Administrative Sanction from the Government and Financial Sanction from Funding Agency	3% of the consultancy charge
7.	Commencement of the work at the project site and initial inspection	5% of the consultancy charge
8.	Stage I inspection by the consultant at project site when the work progress achieves 10%	5% of the consultancy charge
9.	Stage II inspection by the consultant at project site when the work progress achieves 30%	10% of the consultancy charge
10.	Stage III inspection by the consultant at project site when the work progress achieves 50%	15% of the consultancy charge
11.	Stage IV inspection by the consultant at project site when the work progress achieves 80%	15% of the consultancy charge
12.	Project completion (work progress achieve 100%)	5% of the consultancy charge

#### 4.2 Number of Bids and Costs Thereof

- (a) No bidder shall submit more than one bid for the assignment.
- (b) The bidders shall be responsible for all of the costs associated with the preparation of their bids and their participation in the bidding process including subsequent negotiations, site visits etc. KIIDC will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.

#### 4.3 Site Visit and Verification of Information

- (a) Bidders are encouraged to submit their respective bids after visiting the project site and ascertaining for themselves the site conditions, demand, location, surroundings, facilities, climate, availability of power, water and other utilities for construction, access to site, handling and storage of materials, weather data, applicable laws and regulations, and any other matter considered relevant by them.
- (b) Bidders must verify the information / documents before submitting the bid.

#### **4.4 Right to Accept or Reject Any or All Bids**

- (a) Notwithstanding anything contained in this RFP document, KIIDC reserves the right to accept or reject any bid and to annul the bidding process and reject all bids, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons therefor. In the event that KIIDC rejects or annuls all the bids, it may, in its discretion, invite all eligible bidders to submit fresh bids hereunder.
- (b) KIIDC reserves the right to reject any bid if: at any time, a material misrepresentation is made or uncovered, or the Bidder does not provide, within the time specified by KIIDC, the supplemental information sought by KIIDC for evaluation of the bid. Such misrepresentation/ improper response shall lead to the disqualification of the bidder.
- (c) KIIDC reserves the right not to proceed with the bidding process at any time without notice or liability and to reject any or all bid(s) without assigning any reasons.
- (d) The discretion and decision of Managing Director, Kerala Irrigation Infrastructure Development Corporation Ltd., in respect of the RFP, selection of bidders etc., shall be final and shall not be open to be challenged in any Court of Law.
- (e) At any time prior to deadline for submission of RFP, KIIDC may for any reason, modify the RFP document. The amended document shall be notified through website only and such amendments shall be binding on them.
- (f) Information relating to the examination, clarification, comparison and evaluation of the proposal submitted shall not be disclosed to any of the responding applicants or their representatives or to any other persons not officially concerned with such process until the evaluation process is complete. Undue use by any applicant of confidential information related to the process may result in rejection of its RFP.

#### **4.5 Clarifications**

- (a) To facilitate evaluation of bids, KIIDC may, at its sole discretion, seek clarifications from any bidder regarding its bid. Such clarification(s) shall be provided within the time specified by KIIDC for this purpose. Any request for clarification(s) and all clarification(s) in response thereto shall be in writing.
- (b) If a bidder does not provide clarifications sought under Clause 4.5 (a) above within the prescribed time, its bid shall be liable to be rejected. In case the bid is not rejected, KIIDC may proceed to evaluate the bid by construing the particulars requiring clarification to the best of its understanding, and the bidder shall be barred from subsequently questioning such interpretation of KIIDC.



#### **4.6 Bid Submission**

- (a) The bidder shall submit the bid no later than the date and time specified as the bid due date as per KIIDC's official website, duly signed by the authorized signatory of the bidder.
- (b) KIIDC may, in its sole discretion, extend the bid due date by issuing a corrigendum.
- (c) Bids received by the Authority after the specified time on the Bid due date shall not be eligible for consideration and shall be summarily rejected.
- (d) The bid is to be submitted on the document downloaded from official website, the bidder shall be responsible for its accuracy and correctness as per the version uploaded by KIIDC and shall ensure that there are no changes caused in the content of the downloaded document. In case of any discrepancy between the document used for submission by the bidder and the version uploaded by KIIDC, the latter shall prevail.

#### **4.7 Selection & Awarding**

- (a) The discretion and decision of Managing Director, Kerala Irrigation Infrastructure Development Corporation Ltd., in respect of the RFP, selection of bidders etc., shall be final and will not be challenged in manner.
- (b) Letter of Acceptance / Selection Notice will be issued to the successful bidder and it is required that the successful bidder enter into an Agreement that includes clearly defined terms and conditions established by KIIDC, in compliance with Government directives and applicable Government Orders.
- (c) Successful bidder after executing the agreement has to submit the Detailed Project Report (DPR) (6 Copies) within 90 days (from the date of agreement).

#### **4.8 Risk – Purchase Condition**

If the bidder, after submission of RFP and the acceptance of the same, fails to abide by the Terms and Conditions of the RFP document or fails to complete the work within the specified time or at any time repudiates the contract, KIIDC will have the right to:

- (a) Forfeit the EMD/Performance Security Deposit.
- (b) In case of completion through alternative sources and if price is higher, the bidder will pay the balance amount to KIIDC.
- (c) For all purposes, the work order accepted by the bidder and issued by KIIDC will be considered as a formal contract.

#### **4.9 Arbitration**

- (a) In the event of any question, dispute or difference arising under this agreement or in connection there-with (except as to the matters, the decision to which is specifically provided under this agreement), the same shall be referred to the sole arbitration of the Additional Chief Secretary, Water Resources Department, Government of Kerala.
- (b) The arbitrator may from time to time with the consent of both the parties enlarge the time frame for making and publishing the award. Subject to the aforesaid, Arbitration and Conciliation Act, 1996 and the rules made there under, any modification thereof for the time being in force shall be deemed to apply to the arbitration proceeding under this clause.
- (c) The venue of the arbitration proceeding shall be the office of Additional Chief Secretary, Water Resources Department, Government of Kerala or such other places as the arbitrator may decide.
- (d) The court of law situated at Thiruvananthapuram will have the jurisdiction in matter related this RFP or any dispute during the performance of the contract.

## **PART 5**

### **EVALUATION CRITERIA FOR ASCERTAINING TECHNICAL MARKS**

#### **5.1 Criteria for Selection**

Kerala Irrigation Infrastructure Development Corporation Ltd. (KIIDC) will select the most suitable bidder on the basis of the following.

#### **5.2 Technical Bid**

- (a) Technical Strength: It carries 80% weightage. Bidder's agency profile, its understanding and the solutions proposed by it for efficient project management will be assessed through a marking system as per criteria given below. The bidder will have to make a presentation before the committee for the same. The evaluation parameters will be for the last five financial years and the supporting documents will have to be bound together and properly indexed. All the copies should be attested as mentioned in the RFP.
- (b) The strategy/design presentation will have to cover the sections given below. The agencies can present their understanding, insights, plans, and innovations that will help KIIDC to develop Peechi Dam and surrounding areas to achieve a world-class tourism attraction.
- (c) The bidder will be given a time of 30 minutes (20 minutes for presentation and 10 minutes for Q&A session).
- (d) The evaluation committee would allot marks for the in the following method:
  - ❖ Brief profile of the bidder and turnover (apart from that, the bidder shall provide a detailed description of the resources that will be applied to the assignment, especially adequately experienced personnel, capable of and devoted to the successful accomplishment of the assignment): 25 marks.
  - ❖ Previous experience of similar assignments and successful implementation of big tourism projects – 35 marks.
  - ❖ Report and presentation of concept proposal of tourism development in the area specified – 30 marks.
  - ❖ Work plan, methodology, any other specialities etc. – 10 marks.
- (e) Only the agencies who have score at least 60% in the technical scrutiny are eligible for the opening of Financial Bids.
- (f) Marks will be given for each section based on the following criteria: knowledge and understanding, strategy, creativity, innovation.

## 5.2 Criteria for Financial Evaluation

The financial bid should be filled up in the following format (Annexure 2)

Description of the Work	Lowest Quoted Consultancy Charge (in percentage)	Lowest Quoted Consultancy Charge (in words)
Preparation of Detailed Project Report for Peechi Dam Irrigation Tourism Project, Thrissur as per the requirements of KIIDC.	.....%	.....

## 5.3 Ranking

(a) Technical Bid: The technical bid will be opened and marks will be given based on the criteria detailed in the bid document. The technical marks obtained will be referred to as Technical Score ( $T_s$ ). Bidders will be ranked on the basis of the Technical Score ( $T_s$ ), and only bidders who have scored 60 or more marks, will be qualified for financial evaluation. The list of technically qualified applicants will be published in the website of KIIDC.

(b) Financial Bid: The financial bid shall carry 20% weightage. Financial bid is the percentage charges, for the preparation of Detailed Project Report (DPR) of the total cost of the project, in the Financial Bid Proforma (Annexure 2). The maximum percentage of consultancy charge is limited to 1.50%.

$$F_s = (F_p/F) \times 100$$

where, ' $F_s$ ' is the financial score; ' $F_p$ ' is the lowest financial proposal and ' $F$ ' is the financial proposal under consideration.

(c) Combined Technical and Financial Score: For final evaluation, the bidders will be ranked in accordance with their combined Technical Score ( $T_s$ ) and Financial Score ( $F_s$ ) with weightage. Since tourism destination infrastructure development requires domain knowledge with creative competence, the Technical Score ( $T_s$ ) will be given 80% weightage and Financial Score ( $F_s$ ) will be given 20% weightage, so that the Combined Score will be:  $S = (T_s \times T_w) + (F_s \times F_w)$ .

where, ' $S$ ' is the combined score, ' $T_w$ ' and ' $F_w$ ' are weights assigned to Technical Score and Financial Score and that will be in the ratio 0.80:0.20.

**ANNEXURE 1**  
**(LETTER OF TRANSMITTAL)**  
(To be submitted on the letter head of the applicant)

From

.....  
.....  
.....

To

The Managing Director  
Kerala Irrigation Infrastructure Development Corporation Ltd.  
T.C. 84/3, NH66 Bypass Service Road, Near Eanchakkal Junction,  
Chackai P.O., Thiruvananthapuram, Kerala – 695 024.

Sir,

Sub: Request for Proposal (RFP) for the Selection of Consultants for the Preparation of  
Detailed Project Report for Peechi Dam Irrigation Tourism Project, Thrissur Reg.

Ref: Request for Proposal RFP Notice No: ..... dated .....

Having examined the RFP document, we the undersigned herewith submit our response  
to your RFP notification dated ..... to Kerala Irrigation Infrastructure  
Development Corporation Ltd. (KIIDC), in full conformity with the said RFP document.

Point of Contact (Name, Designation, Email, Phone No. and Signature): .....

.....  
.....

1. We have read the provisions of the RFP document and confirm that these are acceptable to us.
2. We agree to abide by this RFP, consisting of this letter, the detailed response to the RFP and all other attachments.
3. We hereby declare that all the information and statements made in this RFP are true and accept that any misinterpretation contained in it may lead to our disqualification.
4. We agree indemnify KIIDC for any loss or damage that may occur due to the misinterpretation of any facts by the firm in the RFP.
5. We understood that KIIDC is not bound to accept any proposal received in response to the RFP.

6. We understood that the discretion and decision of Managing Director, Kerala Irrigation Infrastructure Development Corporation Ltd., in respect of the RFP, selection of bidders etc., shall be final and will not be challenged in manner.
7. We understood that in order to facilitate evaluation of the bids, KIIDC may seek clarifications from any bidder regarding its bid and such clarification(s) shall be provided within the time specified by KIIDC for this purpose.
8. We understood that if we do not provide clarifications sought by KIIDC within the prescribed time, our bid shall be liable to be rejected and in case the bid is not rejected, KIIDC may proceed to evaluate the bid by construing the particulars requiring clarification to the best of its understanding, and the bidder shall be barred from subsequently questioning such interpretation of KIIDC.
9. We understood that KIIDC / Government of Kerala does not guarantee that every / any of the applicants shall be invited to bid for, or be approved or be awarded as project / work.
10. We understood that the Bid Security / Earnest Money Deposit of ₹ 5,00,000.00 (Rupees Five Lakhs only) of the unsuccessful bidder(s) will be retained by KIIDC till project is awarded to the selected bidder and the Bid Security / Earnest Money Deposit of the selected bidder will be refunded after the execution of the agreement.
11. We hereby declare that our concept proposal submitted in response to this RFP is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

Yours sincerely,

Place:

Date:

(Primary Applicant's name with seal)  
(Signature)

**ANNEXURE 2**  
**(LETTER OF FINANCIAL BID)**  
(To be submitted on the letter head of the applicant)

From

.....  
 .....  
 .....

To

The Managing Director  
 Kerala Irrigation Infrastructure Development Corporation Ltd.  
 T.C. 84/3, NH66 Bypass Service Road, Near Eanchakkal Junction,  
 Chackai P.O., Thiruvananthapuram, Kerala – 695 024.

Sir,

Sub: Request for Proposal (RFP) for the Selection of Consultants for the Preparation of  
 Detailed Project Report for Peechi Dam Irrigation Tourism Project, Thrissur Reg.

Ref: Request for Proposal RFP Notice No: ..... dated .....

Ref: Request for Proposal RFP Notice No: ..... dated .....

I/We, ..... (Bidder's name & address) herewith  
 submit the following Financial Bid for undertaking the Project in accordance with the Bidding  
 Documents. I/We offer the following:

Description of the Work	Lowest Quoted Consultancy Charge (in percentage)	Lowest Quoted Consultancy Charge (in words)
Preparation of Detailed Project Report for Peechi Dam Irrigation Tourism Project, Thrissur as per the requirements of KIIDC.	.....%	.....

I/We agree that this offer shall remain valid for a period of 180 (one hundred and eighty)  
 days from the Bid due date or such further period as may be mutually agreed upon.

Yours sincerely,

Place:

Date:

(Primary Applicant's name with seal)  
 (Signature)

**ANNEXURE 3**  
**(DETAILS OF THE APPLICANT)**  
(To be submitted on the letter head of the applicant)

Sl. No.	Particulars	Details
1	Name of the Agency/Firm	
2	Address of the agency/firm	
3	Address of Office in Kerala	
4	Status (Accredited Agency/Company/Firm)	
5	Name of the Proprietor/Partners/Directors	
6	Name, Designation, Email ID & Mobile No. of the Contact Person	
7	Name, Designation & Specimen Signature of Authorized Signatory on behalf of the Agency/Firm	
8	Telephone No. of Agency/Firm & Alternate Email ID, if any.	
9	Turnover Details (as explained before) and Attachments	
10	PAN	
11	GST	
12	Amount & Demand Draft No. of Tender Document Fee and Earnest Money Deposit	
13	Total Experience with Clients related to Tourism Industry	
14	Five Major Projects in Government/Private Sectors (Work Orders / Certificates etc.)	
Add additional details and attach copy of relevant certificates as per the RFP document		

Place:

Yours sincerely,

Date:

(Primary Applicant's name with seal)  
 (Signature)